

Non-Alcohol & POS Shipping Information

Access LIVE | January 29 – February 1, 2024 | Caesars Forum

NON-Alcohol & POS Shipping Information

- The below provides an overview of the shipping instructions for all non-alcohol items to Access LIVE.
- Please refer to the Alcohol Product Handling Guidelines if you are looking for instructions on how to ship Alcohol.
- All non-alcohol items must be sent through FREEMAN and NOT through a Nevada Wholesaler.
- Please use the appropriate Material Handling Shipping Labels when sending both advance and on-site freight.

Advance material shipping instructions for deliveries January 2 – 22, 2024

Any advance freight that is received after January 22, 2024 will be considered LATE ADVANCE DELIVERY and additional Freeman fees will apply.

Use the Freeman Advance Warehouse shipping labels and/ or the address below for materials to be received by Freeman before the January 22, advance freight cut-off date. Freeman will accept crated, boxed or skidded materials beginning January 2, 2024 at the Las Vegas warehouse address below.

**The Freeman Advance Warehouse receiving hours are
8:00 am - 4:00 pm PST, Monday - Friday.**

Be CERTAIN to advise your trucking company of freight receipt times. Please note that freight received in the Freeman Advance Warehouse January 23 - 28, 2024 will be subject to a late advance delivery fee.

Warehouse freight will be delivered to Caesars Forum in Las Vegas prior to exhibitor and suite holder set-up.

DO NOT SHIP ALCOHOL TO FREEMAN

Warehouse Shipping Address:

Be CERTAIN to include on each box, crate or skid the Exhibiting Company Name/Booth # or HQ Suite or Main Street Suite Information/Location.

Freeman Exposition Services

attn: WSWA Access LIVE
6675 W. Sunset Road
Las Vegas, NV 89118

Exhibiting Company Name.....

Shipping instructions For deliveries after January 22, 2024

Use the Show Site shipping labels and/or the address below for materials to be delivered directly to show-site and for all materials to be received by Freeman after the January 23, advance freight cut-off date. Shipments sent directly to the facility may incur additional charges. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility will be the responsibility of the exhibitor.

DO NOT SHIP ALCOHOL TO FREEMAN

Be CERTAIN to include on each box, crate or skid the Exhibiting Company Name/Booth # or HQ Suite or Main Street Suite Information/Location.

Access LIVE

c/o Freeman
Caesars Forum
3911 S. Koval Lane
Las Vegas, NV 89109

Exhibiting Company Name.....

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Booth# or Suite Location/Type.....

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SHOW SITE

PLEASE NOTE:

Overtime labor rates will apply on all inbound/outbound shipments received after 5:00 pm Monday - Friday and ALL DAY on Saturdays, Sundays and Holidays.

Participants may hand-carry small packages of nonalcohol beverage items or materials into the show. Union regulations define small packages as those that can be physically carried by the exhibitor or those that can be accommodated on a 2-wheeled dolly or hand truck. If the items or materials cannot be moved as described above they must be shipped to, and delivered by, FREEMAN.

For detailed information on shipping and handling procedures, go to the Freeman Exhibitor Service Manual found on the **Exhibitor Resources webpage**.