



PRODUCT HANDLING INSTRUCTIONS

WSWA ACCESS LIVE
Caesar' Forum Las Vegas, NV | Jan 29-Feb 1, 2024

Breakthru Beverage Nevada must receive all paperwork, payment and product by Jan 12th, 2024

Breakthru can only deliver consumable product to the venue dock and cannot be held responsible for delivery to exhibitor locations. Suppliers must make arrangements with the show services for any refrigerated storage requirements, for delivery to the exhibitor booth locations and for all POS and/or display material shipments.

Breakthru Beverage Nevada contact information:

Jessica Beesley
Office: (702) 735-9141
Email:

Supplier Requirements:

nvtradeshows@breakthrubev.com

- Supplier will be responsible for all import and customs clearance.
- Supplier will send product to Breakthru Beverage **after** paperwork and payment has been submitted; product must be received by Breakthru by **January 12th** to guarantee delivery to the WSWA ACCESS LIVE at Caesar's Forum.
- Supplier is responsible for all unused product at the close of the show; **Breakthru Beverage will not be responsible for picking up, handling, shipping or returning unused product.**

Mandatory paperwork to be submitted to Breakthru Beverage Nevada prior to receipt of product:

All required forms are included in the Exhibitor Service Manual

- General Release of Liability
- Supplier Tax Information Sheet (please list all products being shipped)
- Nevada Department of Taxation LT08-Liquor Wholesaler Designation & Acceptance Form
- Nevada Department of Taxation LT01-Certificate of Compliance – If you already have a NV Certificate of Compliance, please submit a copy of the certificate along with your paperwork. If you do not have a certificate, please complete the LT01 application as soon as possible. **The supplier is responsible for mailing the LT01 application and \$50 check directly to the State of Nevada. BBG has no control on what suppliers receive approval by the Department of Taxation.**



Billing Information:

Supplier will be invoiced for handling and delivery in addition to all state taxes. An invoice and credit card authorization form will be emailed to the supplier once all paperwork has been received. Payment by credit card must be made prior to shipping your Breakthru Beverage.

- \$35 per case handling and delivery fee + the calculated state tax on goods.

Shipping Information:

- All products must be received by **January 12, 2024**. Delivery by Breakthru Beverage Nevada to the WSWA Access Live cannot be guaranteed for any product that is received after, January 12th, 2024 and a late fee of \$50 per case may apply.
- COD or damaged goods will NOT be accepted; Breakthru Beverage will not pay any shipping charges on behalf of the supplier.
- Only full cases will be accepted; full pallets must be shrink-wrapped.
- All cases **MUST** be tagged with the appropriate WSW ACCESS LIVE destination label (found in the Exhibitor Service Manual) prior to shipping to Breakthru Beverage. If the supplier uses a courier that does not allow pre-labeling, then the supplier must include completed labels under separate cover with the shipment. Please also include a copy of the destination label in each box in the event the label is damaged during shipment.
- Ship product to:
 - Breakthru Beverage Nevada
 - 1849 West Cheyenne Avenue
 - North Las Vegas, NV 89032
 - ATTN: WSWA ACCESS LIVE**
 - C/O JESSICA BEESLEY**

No refunds will be issued for handling or delivery fees.

Please note: Failure to comply with any of the above requirements can result in product not being delivered to the show. It will be your responsibility to make other arrangements.