



WSWA Convention (ACCESS LIVE) 2026
Caesars Palace Forum, Las Vegas, Nevada
February 2 - February 5, 2026

CHECKLIST FOR SUPPLIERS

NOT REPRESENTED BY SOUTHERN GLAZER'S

SUPPLIER REQUIREMENTS:

- Supplier will need to obtain a Certificate of Compliance from the Nevada Department of Taxation.
- Supplier will be responsible for all import and customs clearance costs.
- Product must be sent to Southern Glazer's of Nevada (SGWS) for delivery to the show.
- Supplier is responsible for all un-used product at the close of the show. Southern Glazer's will not be responsible for picking-up, handling, shipping or returning unused product.
- Only consumable product will be handled by SGWS warehouse. Non-consumable items such as POS material must be shipped directly to the show in accordance with the information detailed in the WSWA Exhibitor Service Manual.
- All product shipped to SGWS warehouse must include a complete itemized list to include name of Supplier, contact information, complete product description, case pack, quantity, size and alcohol content.
- SGWS can only deliver product to the venue dock and cannot be held responsible for delivery to your exhibitor locations. You must have each box labeled with an official WSWA destination label. These are available on the WSWA website and in the Exhibitor Service Manual. PLEASE MAKE CERTAIN YOU HAVE AFFIXED THE LABEL THAT MATCHES THE ULTIMATE DESTINATION OF YOUR PRODUCT. Caesars Palace Forum is a very large complex and mislabeled product will not be the responsibility of WSWA, SGWS or the Hotel. Place a copy of the destination label inside each box in the event the label is damaged during shipping.

Paperwork, payment and product must be at Southern Glazer's by Friday, January 9, 2026. A late fee will apply to any deliveries after January 9, 2026.

MANDATORY PAPERWORK SUBMITTED TO SOUTHERN GLAZER'S PRIOR TO RECEIPT OF PRODUCT:

- Copy of Certificate of Compliance from the Nevada Department of Taxation
- Executed letter of indemnity must be provided - "Limitation of Liability" form below
- Supplier information and tax sheet for all products - "Supplier Information & Declaration of Contents" form
- Completed "Liquor Wholesaler Designation & Acceptance Form"
- All product must be labeled as Samples - Not for Resale and cases labeled with applicable WSWA Destination Label

BILLING INFORMATION:

- \$35.00 per case handling and delivery fee + the calculated state tax on goods.
- Payment to Southern Glazer's must be made prior to the receipt of product.
- Payment must include WSWA in the memo and be made electronic ONLY.

SOUTHERN GLAZER'S WINE & SPIRITS OF NEVADA
WIRE & ACH INSTRUCTIONS

BANK NAME: BANK OF AMERICA N.A.
1401 ELM STREET
DALLAS, TEXAS 75202

Swift Code: Intl Wires -BOFAUS3N

ABA: DOMESTIC Wires - 026009593

ABA: DOMESTIC ACH – 111000012

ACCOUNT #: 3751505767

ACCOUNT NAME: SOUTHERN GLAZER'S WINE & SPIRITS OF NEVADA

SHIPPING INFORMATION:

All products must be received by SGWS by Friday, January 9, 2026. Product not received by January 9, 2026 is not guaranteed to arrive at the show and no refunds will be given to the supplier.

- Products that arrive from a supplier without a Certificate of Compliance from the Nevada Department of Taxation will NOT be accepted.
- COD or damaged goods will NOT be accepted.
- No more than two cases of each type of product can be shipped to SGWS warehouse.
- Product must be labeled as per guidelines set forth by WSWA. Labels and information can be found at <https://accesslive.wswa.org/> under the Exhibit tab.
- Only full cases will be accepted and all products must be palletized and shrink-wrapped.
- A complete Alcohol Beverage Product List must be submitted to WSWA.
- Ship product to:

Gary Owens, WSWA
6333 Ensworth Street
Las Vegas, NV 89119

-or-

Tim Crowe, WSWA
6333 Ensworth Street
Las Vegas, NV 89119

- Direct questions to:
NevadaWSWA@sgws.com

**Failure to comply with above requirements could result in product not shipping to the
WSWA Convention (ACCESS LIVE) 2026. Refunds of fees will NOT be issued.**

DEADLINE FOR RECEIPT OF PAPERWORK, PAYMENT AND PRODUCT: FRIDAY, JANUARY 9, 2026

Southern Glazer's Contact Information:

Ipo Episom
Director of Compliance & Logistics
8400 South Jones Blvd
Las Vegas, NV 89139
Office: 702-253-3243
Email: NevadaWSWA@sgws.com

Natalie Dirasian
Logistics Manager
8400 South Jones Blvd
Las Vegas, NV 79139
Office : 702-253-3205
Email: NevadaWSWA@sgws.com



AGREEMENT FOR IMPORTATION OF LIQUOR INTO THE STATE OF **NEVADA** AND LIMITATION OF LIABILITY

Southern Glazer's Wine & Spirits of Nevada (SGWS) agrees to import into the State of Nevada the following wine or liquor and to deliver the same to the designated destination:

DESCRIPTION OF WINE OR LIQUOR:

QUANTITY:

DECLARED VALUE:

DESTINATION:

TIME FOR DELIVERY:

Shipper is responsible for the payment of any applicable federal, state or local taxes, fees or assessments on the described wine or liquor. Shipper shall cooperate with SGWS to assure that all federal, state and local laws and regulations are complied with, all necessary government forms are filed, and all applicable government taxes, fees or assessments are paid.

SGWS shall take commercially reasonable measures to deliver the described wine or liquor to the destination in the same condition in which the goods were received by SGWS, and in a timely manner. SGWS GIVES NO WARRANTY, EXPRESS OR IMPLIED, AS TO THE DESCRIPTION, CONDITION, QUALITY, AUTHENTICITY, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, OR OTHER MATTER REGARDING THE GOODS TO BE DELIVERED. SGWS SHALL NOT BE LIABLE FOR: (1) any failures, neglects, or defaults of others in the distribution stream; (2) any Acts of God or acts of government or regulatory authorities that prevent, hinder or delay delivery; or (3) any consequential, or punitive or exemplary damages.

THE LIABILITY OF SGWS SHALL BE LIMITED to the greater of: (1) reimbursement of fees paid to SGWS for delivery of the described wine or liquor, or (2) the declared value of the described wine or liquor.

For good and valuable consideration, Shipper waives any and all claims, claims for relief, rights, demands and causes of action and remedies against SGWS except those that are specifically allowed herein.

DATE:

SHIPPER

SOUTHERN GLAZER'S WINE & SPIRITS OF NEVADA

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